






Charyl Stockwell Preparatory Academy
School Year: 2018-19

Emergency Drills Log Form

Post completed emergency drill log within 30 days after the drill is completed.



Fire Drills

Five (5) fire drills are required each school year – three (3) shall be conducted by December 1st, and two (2) shall be held during the remainder of the academic year.

Date	Time Drill(s) Conducted	Evacuation Time	Conducted By: (Name and Position)	Signature	Comments
9/19/18	2:50 p.m.	1min49sec	Matt Stewart, Dean of Supervision		
10/4/18	3:00 p.m.	1min58sec	Matt Stewart, Dean of Supervision		
10/11/18	1:30 p.m.	1min37sec	Matt Stewart, Dean of Supervision		
5/28/19	11:00 a.m.	1 min / sec	Matt Stewart, Dean of Supervision		
6/7/19	12:00 p.m.	1 min 10 sec	Matt Stewart, Dean of Supervision		Lunch time fire drill




Tornado Drills

Two (2) in-building tornado safety drills (at least one in March).

Date	Time Drill(s) Conducted	Response Time	Conducted By: (Name and Position)	Signature	Comments
9/26/18	2:50 p.m.	1min40sec	Matt Stewart, Dean of Supervision		
3/19/19	2:00 p.m.	1min56sec	Matt Stewart, Dean of Supervision		

Lock Down/Secure Mode/Hazardous Materials Drills

Three (3) drills where occupants are restricted to the interior of the building and the building is secured- such as lock down, secure mode and release of hazardous materials drills. At least one (1) drill shall be conducted by December 1st and one (1) conducted after January 1st.

Date	Time Drill(s) Conducted	Response Time	Conducted By: (Name and Position)	Signature	Comments
10/9/18	1:30 p.m.	1min30sec	Matt Stewart, Dean of Supervision		
5/23/19	1:45 p.m.	2min	Matt Stewart, Dean of Supervision		Attended by Livingston Emergency Management. 1 student bathroom but found her way to a dark secluded room.
5/29/19	10:00 a.m.	1 min 36 sec	Matt Stewart, Dean of Supervision		

 6/23/19
Administrator's Signature/Date